

Software that brings together the ideas and techniques of **TameFlow Kanban** and **TameFlow Scrum, Agile/Scrum, Critical Chain Project management, TOC** and **LEAN** in one integrated solution

GET STARTED WITH LYNX

Project Managers



Contents

DOWNLOAD LYNX

<https://www.a-dato.com/download-lynx/>

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 - ▣ Add Skills and Resources (39)
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 - ▣ Apply CCPM Behavior (48)

Execution

- ▣ Release your project and tasks for execution (56)

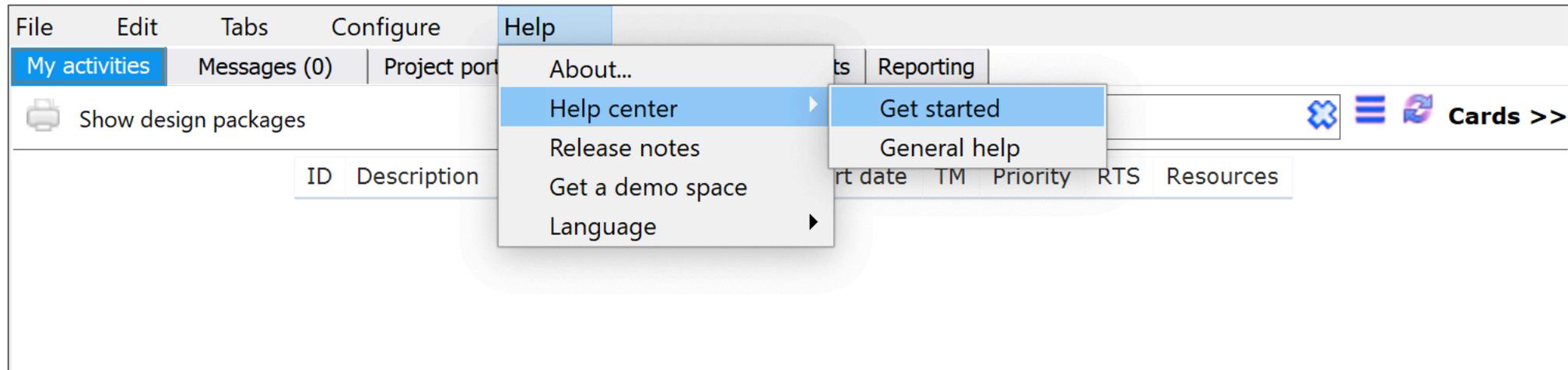
- ▣ Other:
 - ▣ A few tips and tricks
 - ▣ More information

Visit the
LYNX HELP CENTER

<https://support.a-dato.com/hc/en-us>

Visit the LYNX Help Center

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Search and Replace (CTRL F)

The screenshot shows a software interface with a search dialog box open. The background interface includes a top navigation bar with tabs like 'My activities', 'Messages (0)', 'Project portfolio', 'Active tasks', 'Assignments', 'Reporting', and 'D1 Product development project'. Below this is a toolbar with icons for 'Save all [1]', 'Open', 'Add', 'Delete', 'Properties', 'Progress chart', 'Notes', 'Resource load', 'TameFlow', 'Debuffered', and 'Scenario ...'. A search bar contains the text 'Status: Released'. Below the search bar is a table with columns 'ID', 'Ref.', 'Description', 'PM', 'Status', and 'Start'. The table contains one row for 'D01' with the description 'D1 Product development project' and status 'Released'. Below the table is a summary row: 'resource hours: 160h remaining: 160h - 100%'. The search dialog box, titled 'Advanced search', has a 'Find' tab selected. It contains a 'Find what:' text box, a 'Look for:' dropdown menu set to '<all matches>', and three checkboxes: 'Case sensitive', 'Whole words only', and 'Use regular expressions'. At the bottom of the dialog are four buttons: 'Find previous', 'Find next', 'Activate filter', and 'Find all'.

ID	Ref.	Description	PM	Status	Start
D01		D1 Product development project	MD	Released	Thu 8 Oct Tue

resource hours: 160h remaining: 160h - 100%

Register as a new user OR

Login by invitation with your (new) credentials received per email

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support@a-dato.com
www.a-dato.com

2020

Welcome to Lynx
Copyright © 2009-2020 A-dato B.V., all Rights Reserved.
version 25.24.7577.12712 [x64]

Connecting to: https://service.a-dato.net

Login

Please enter your login information

Save login information

E-Mail

Password [Forgot](#)

[Sign in with Microsoft](#)

[Register ...](#)

OK Cancel

If you are **invited as a first-time user**, LYNX will provide an initial password, which can be changed in MyProfile

If you already received an **invitation** to join LYNX from another user (e.g. colleague, admin, workspace owner) your login credentials are provided in the invitation email.

From: **Mike Dempsey** <support@a-dato.com>
Date: 2015-05-04 14:04 GMT+02:00
Subject: You have been invited to join our platform
To: your.email@yourcompany.com
Cc: Mike Dempsey <mike.dempsey@kaikes.com>

Hello,

You have been invited to join the A-Dato Project Management platform named Lynx. This invitation was sent to you by 'Mike Dempsey'

You have been invited to join the project space 'My Workspace'

Select the following link to start the Lynx client application:

<https://service.a-dato.net/Lynx/Lynx.application>

If this link is not working then you can visit our website at <https://www.a-dato.com> and press the 'Try now' button

You may login to our platform using these credentials:
Username: your.email@yourcompany.com
Password: 73b6a08e

Thanks for your continued support for our platform.

Kind regards,
The A-Dato support team

New User Registration

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Do not forget to enter **your initials**.

Welcome to Lynx ✕

Introduction

First name Company name

Last name Email address

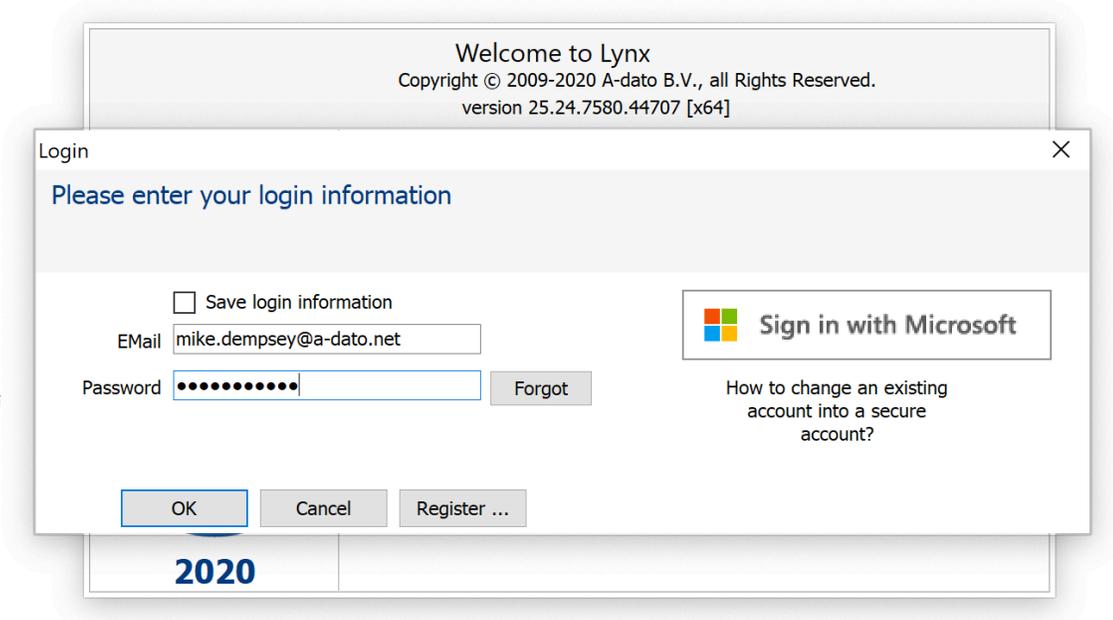
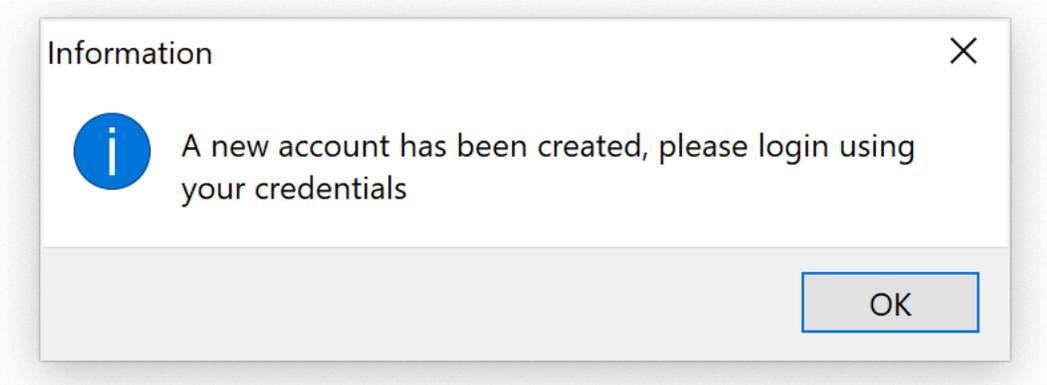
Initials

Password

Retype password

Please keep me informed about new developments with Lynx
A-Dato occasionally sends out a newsletter with the latest updates about our products. This newsletter is a great way to stay informed. We will never share any of your personal information with 3rd parties.

Login after registration with your email and your password



My activities

Your First Screen showing your activities / Select “Configure”

File Edit Tabs **Configure** Help

My activities Messages (0) Project portfolio Active tas

Show design packages

Enter your search text

Cards >>

ID	Description	c/m	Start date	TM	Priority	RTS	Resources
----	-------------	-----	------------	----	----------	-----	-----------

Task details

ID
Description
Project
Project manager
Scheduled dates
Milestone constraint
Last update
Task manager

Resourcing Notes Documents Custom fields Working hours

1. A-dato - Engineering Portfolio Default

Select **Configure** as the next step.

If you are a **new registered** user, this screen is (still) empty.

If you are **invited** as a (new) user, for example in the role of Task Manager, your tasks may already be displayed here.

If you are invited the name of an existing **workspace** is displayed here. For example “MyCompany” or “Training”

Check or Update My Profile

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The screenshot shows the Lynx application interface. The 'File' menu is open, displaying options: 'Login as a different user', 'My profile' (highlighted), 'TameFlow', 'Debuffered', 'Setup ...', 'Import project from csv ...', and 'Exit'. The background shows a dashboard with tabs for 'portfolio', 'Active tasks', 'Assignments', and 'Reporting'. A search bar and 'Cards >>' button are visible. Below the menu, a table header includes 'description', 'c/m', 'Start date', 'TM', 'Priority', 'RTS', and 'Resources'.

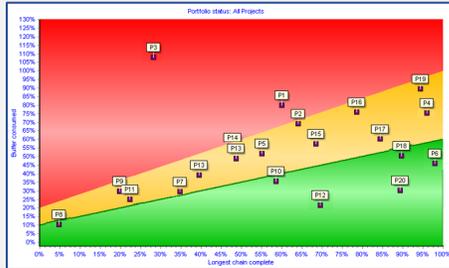
Go to File → My profile

The screenshot shows the 'Welcome to Lynx' profile page. The title is 'Introduction'. The form contains the following fields: 'First name' (Mike), 'Last name' (Dempsey), 'Initials' (MD), 'Company name' (a-dato), and 'Email address' (mike.dempsey@a-dato.net). A 'Change password' button is highlighted with a dashed blue box. A blue callout box with an arrow pointing to the 'Change password' button contains the text: 'You can change your password here'. Below the form, there is a checkbox that is checked, with the text: 'Please keep me informed about new developments with Lynx. A-Dato occasionally sends out a newsletter with the latest updates about our products. This newsletter is a great way to stay informed. We will never share any of your personal information with 3rd parties.' A 'Secure login' button is also visible.

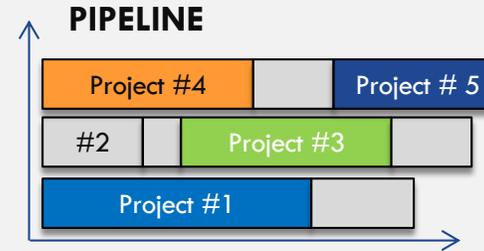
LYNX Overview

LYNX Workflow Optimization – The Project “Factory”

Layer 1
Multi-Project



New projects Stakeholder „Priority board“

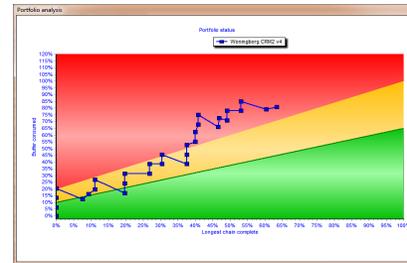
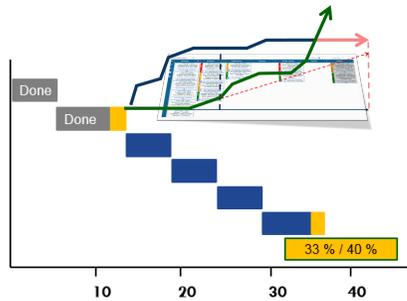


Pipeline & Scenario Planning

Release Wizard
Scenario Wizard

“Strategic Priorities”

Layer 2
Single Project

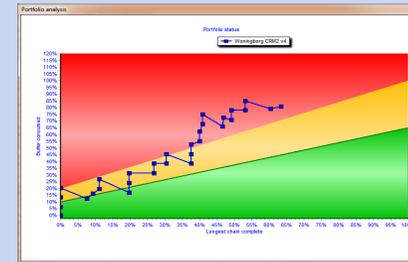
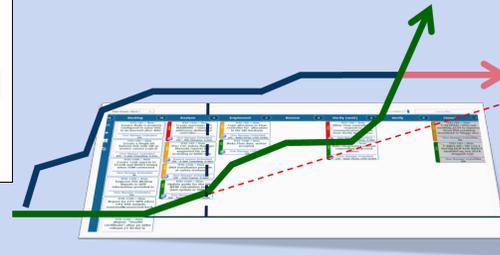
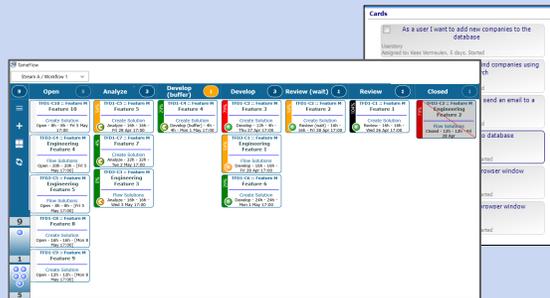


teams



Projects
CCPM
Buffer Management
“Operational Priorities”

Layer 3
Workpackages
Agile & Kanban

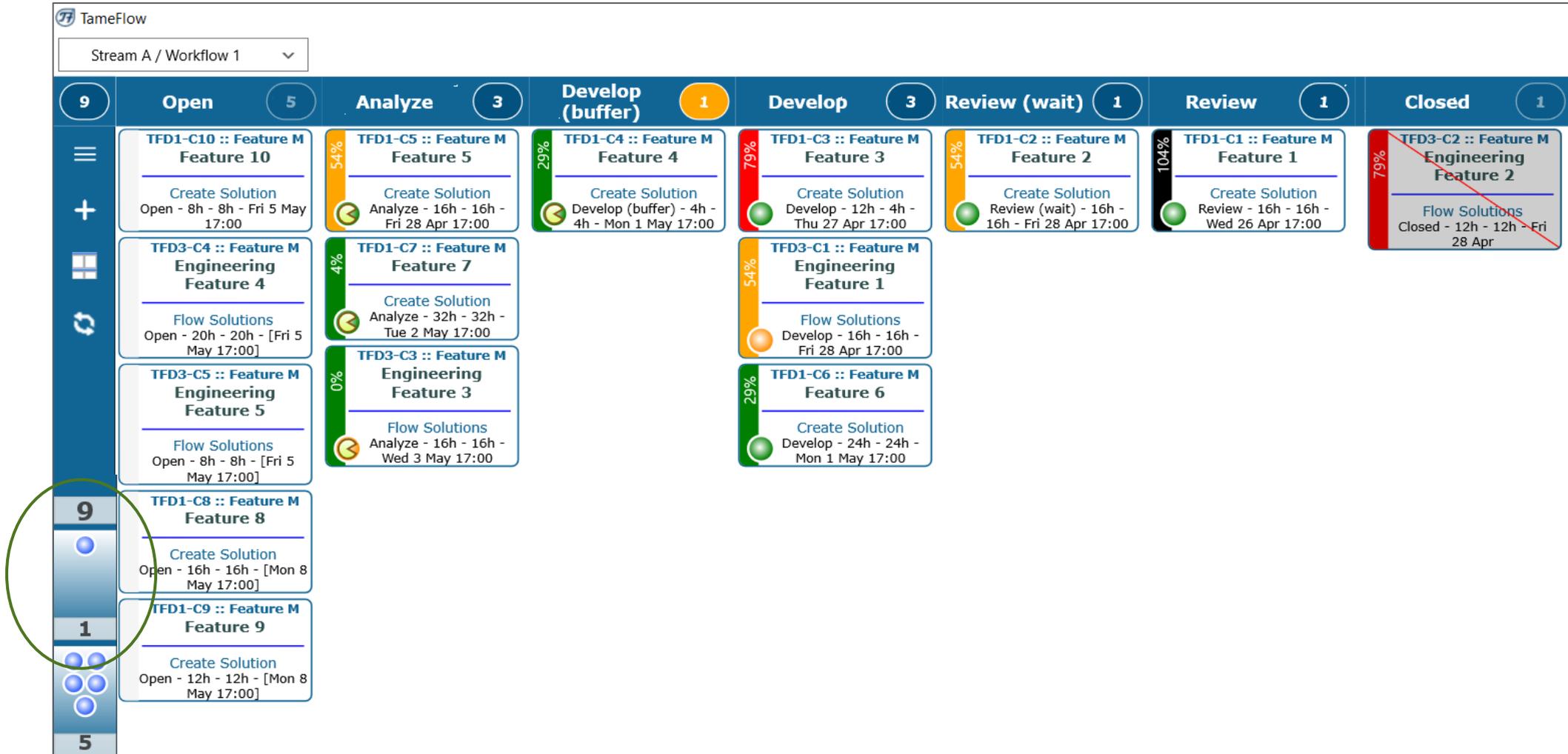


Workpackages with Cards
Agile/Kanban Processes
e.g. Sub-tasks / Stories

Layer 3 Integration

LYNX TameFlow Task Board, including Flow Buffer Management

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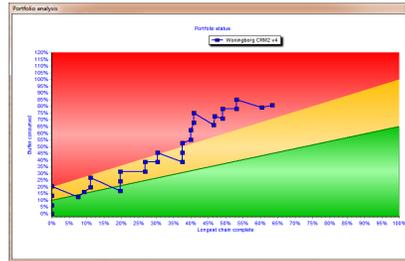
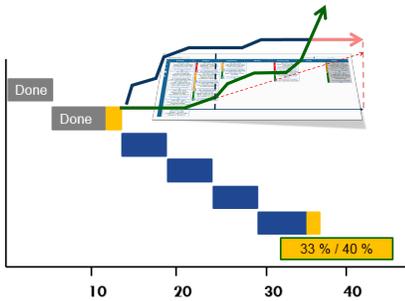


Focus of this manual: Layer 2

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Layer 2
Single Project

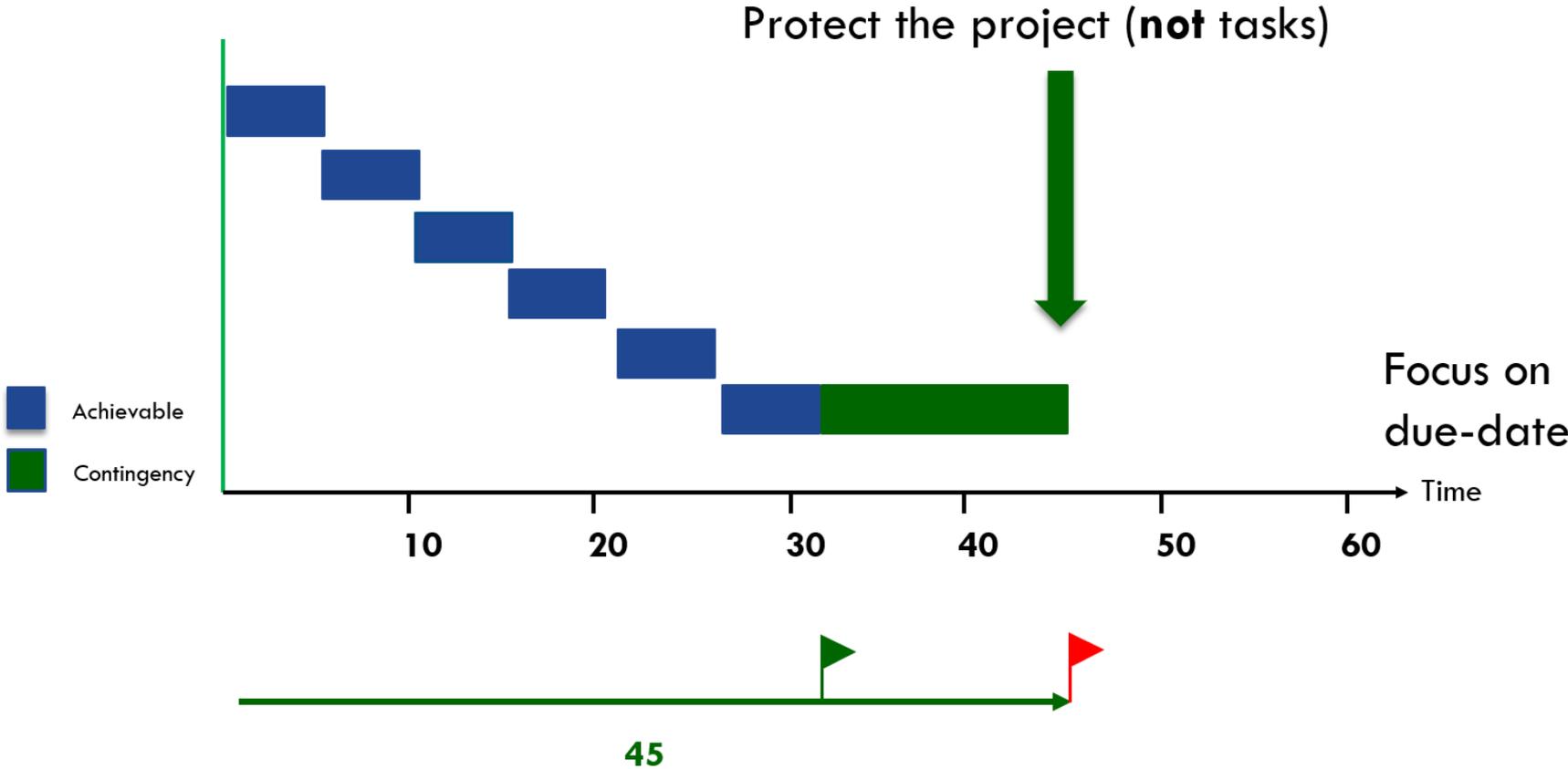


Create Projects
CCPM
Buffer Management
“Operational Priorities”

Pooling of Contingency – Insurance Model

Buffer Management

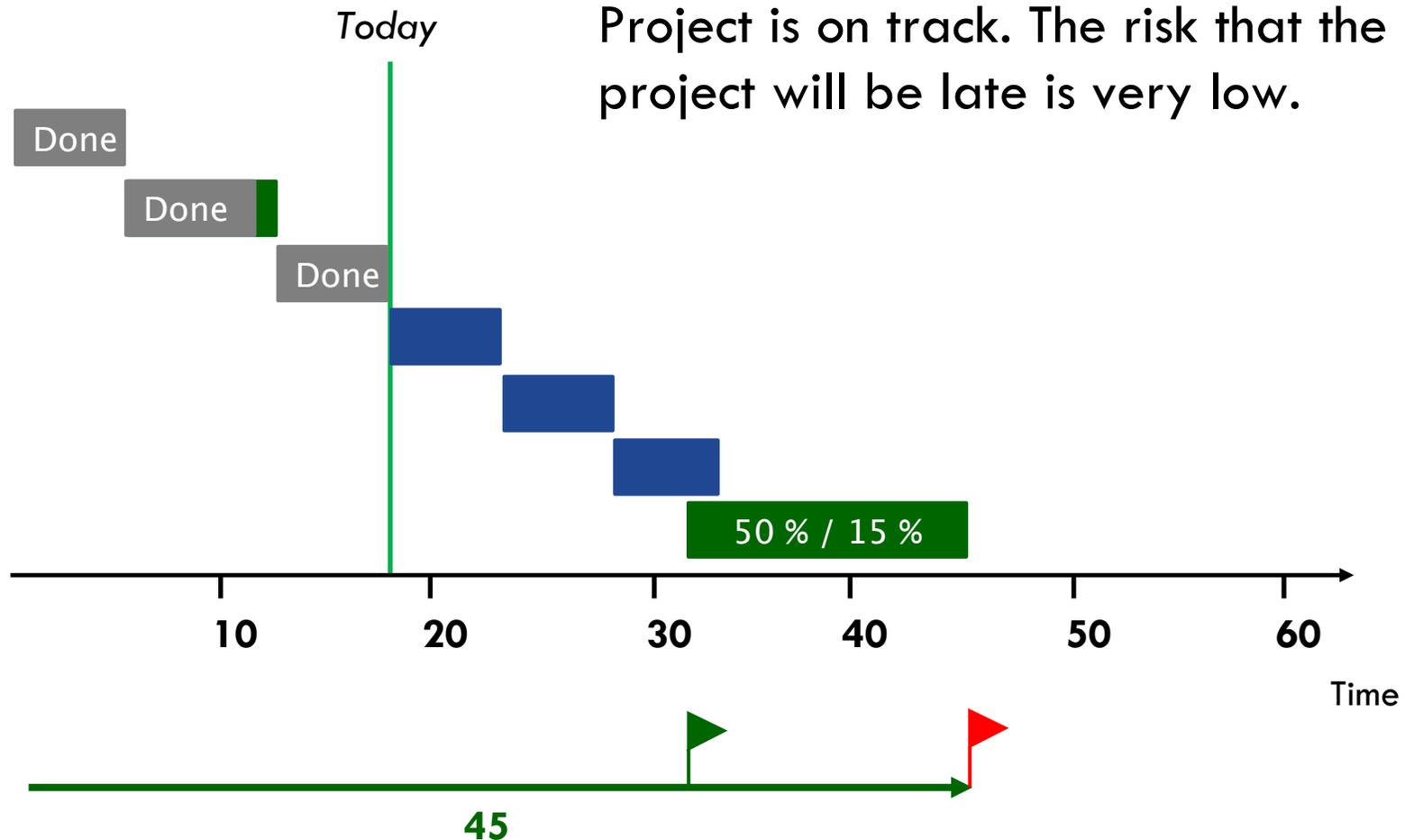
“To be safer, (re)move the safety”



Green

50 % progress on the longest chain / 15 % buffer used

15

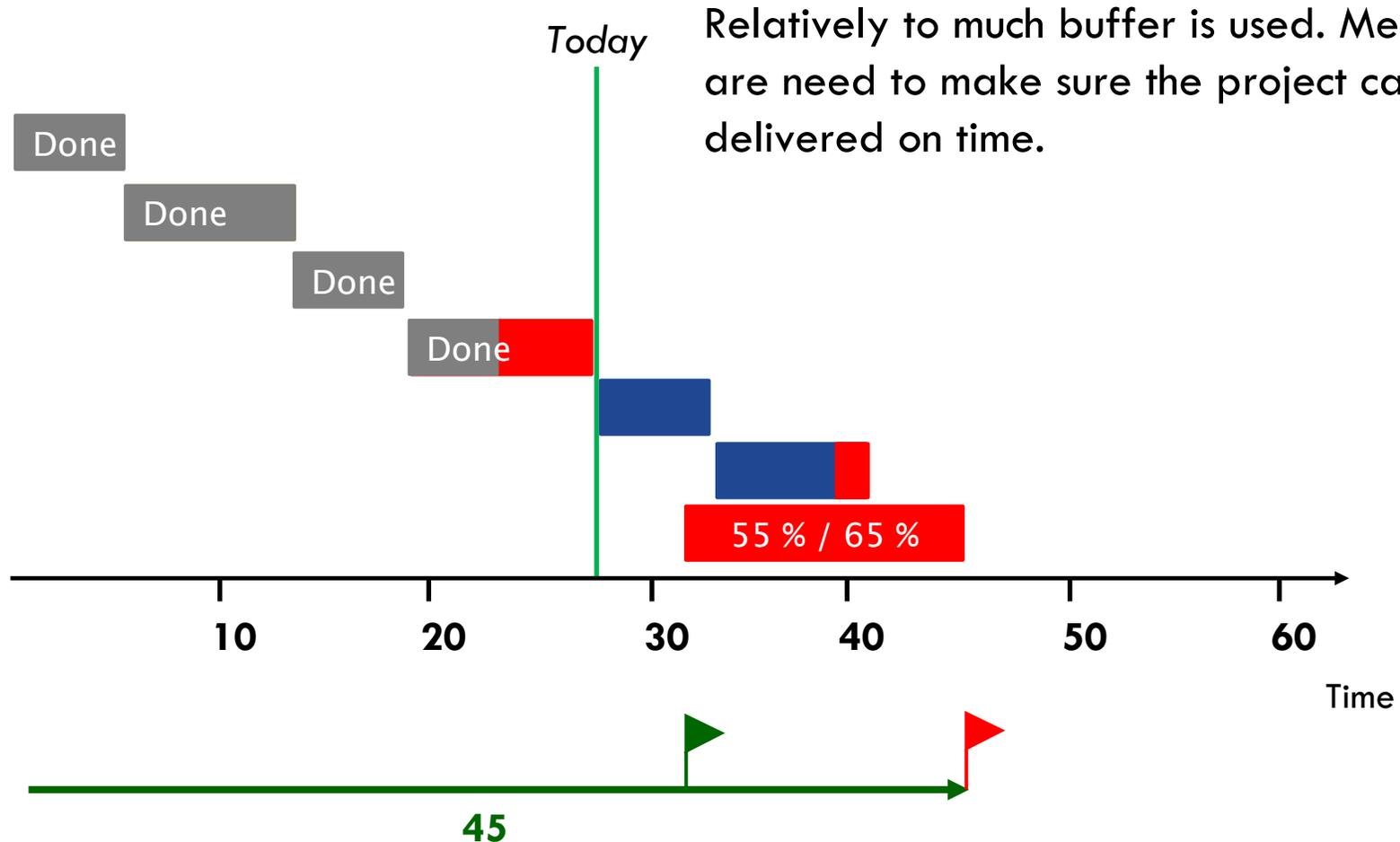


“To be safer, (re)move the safety”

Red

55 % progress on the longest chain / 65 % buffer used

16



Relatively to much buffer is used. Measure are need to make sure the project can be delivered on time.

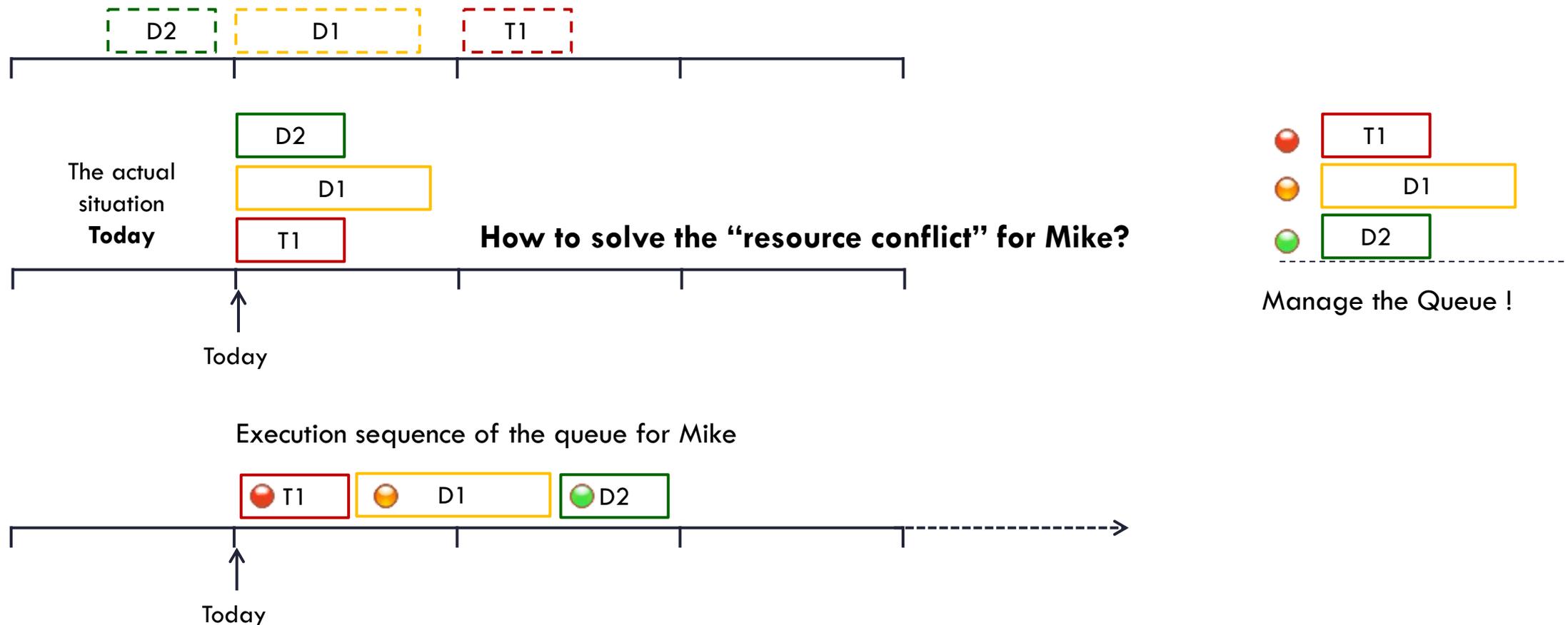
“To be safer, (re)move the safety”

What can you do with Red, Orange and Green?

Resolve day-to-day resource conflicts (and prevents (bad) multi-tasking)

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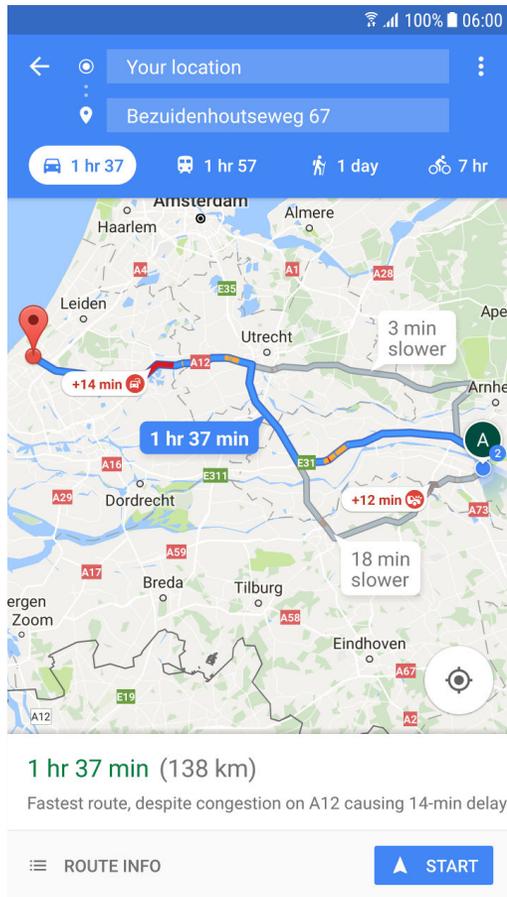
The original plan for **ONE** System Engineer called “Mike”



„In the **Autopilot-Modus**, Resource Managers , Task- and Project managers are supported by **Operational Priorities** for the synchronized execution of their projects”

What is needed?

Fast-Feedback Loop (ETTC)



Continuous (frequent) update of the “**Expected Time to Complete**” for each **active** task (ETTC)

Flawless handovers:

- Ensure Delivery is complete
- Be Ready-to-Start
 - Good preparation



“To do” List

Sequence from *red* to *green*

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Mike Dempsey

File Edit Tabs Configure Help

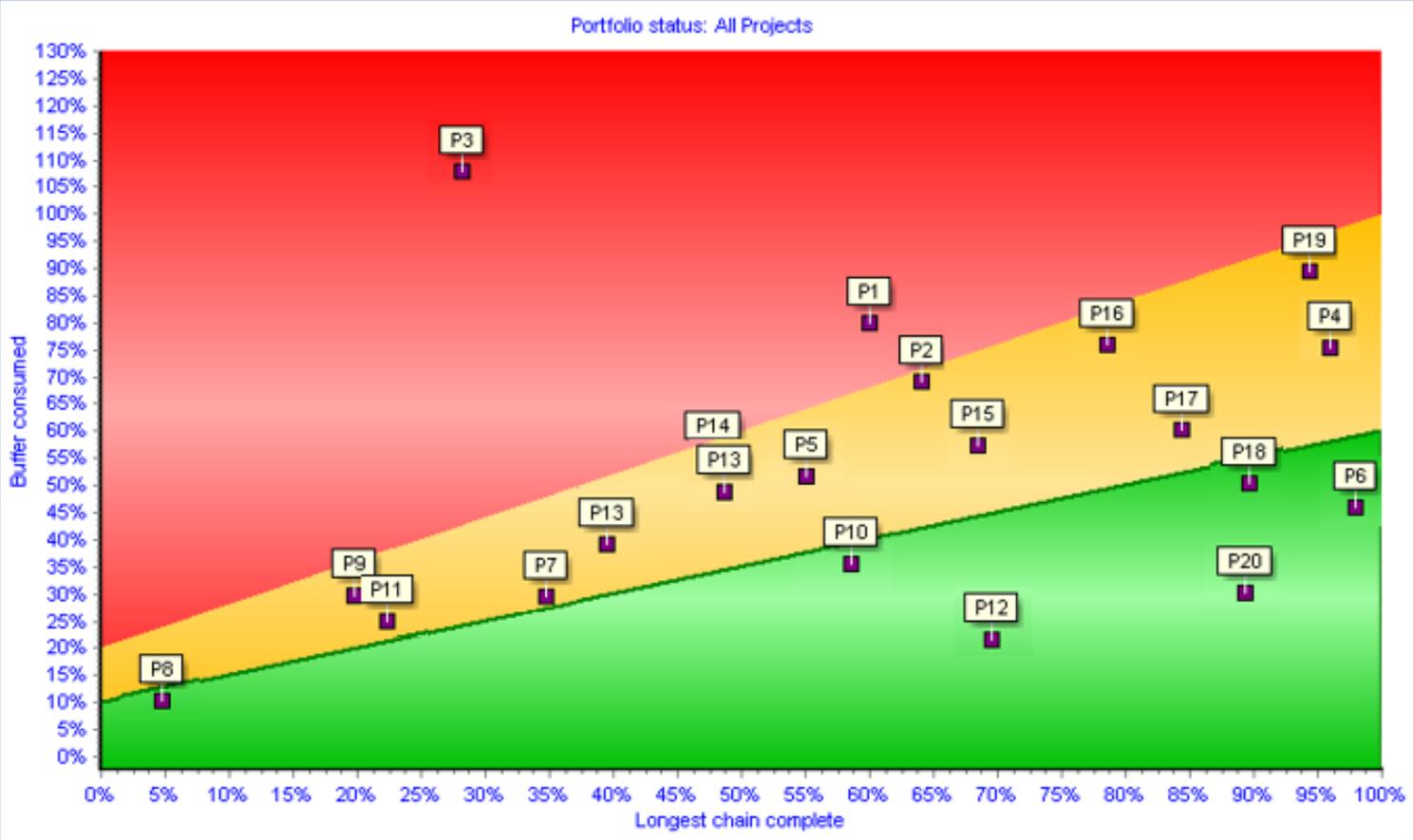
My activities Messages (0) Project portfolio Active tasks Assignments Reporting NP01 New product development ..

Show design packages    Cards >>

ID	Description	c/m	Start date	TM	Priority	RTS	Resources
T-1-T2	Determine Solution Direct... Solution Eng. with subtask cards - size in hours	c	Wed 7 Aug 2019 22:25 [w32]	MD		Started	Engineering Team [10 days, started]
NP01-T3	Software development NP01 New product development project (80 days)	c	Thu 29 Oct 11:53 [w44]	MD		Started	Jane Sanders [16 days, started] Designer [15 days, not started]
NP01-T2	Hardware development NP01 New product development project (80 days)		Wed 4 Nov 9:00 [w45]	MD		Yes	Hardware Engineer [8 days, not started]

What can you do with Red, Orange and Green?

Manage all projects together

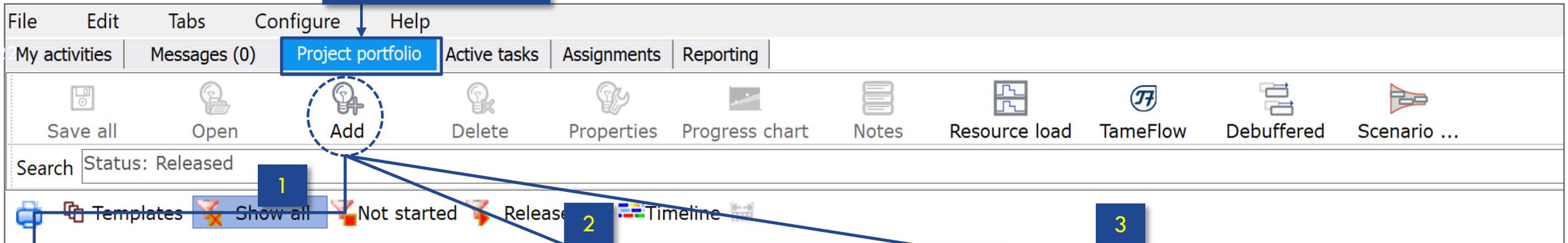


Create your First Project

Select **Project Portfolio** in the Desktop Window (F5)

Select **Add**

Add your first project



Add a Project ID and Project name (description)

Add an initial desired or requested end-date (due date)

Ensure the "Critical Chain Engine" is selected. Select your preferences. In CCPM Just in Time is considered as "Best Practice."

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

General project properties

Project ID 001 Valid ID

Description D1 Product development project

Reference Enter a reference to identify this project

Status Not started

Calendar

Hours per day 8:00

Project manager Mike Dempsey Invite

Shared with User Read & write

Add

Revoke

Project must be saved before users can be invited

Save project as a template

OK Cancel

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

Control the start and stop dates of your project

Project start date

The start date marks the earliest start of any task in your project

Use current date

Fixed date:

Thursday, October 8, 2020

Project end date

The end date marks the latest possible finish of any task

Project does not have an end date

Fixed date:

Tuesday, December 1, 2020

December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Today: 10/8/2020

Save project as a template

OK Cancel

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

How do you want this project to be scheduled?

Schedule engine

Schedule tasks 'as soon as possible'

'as soon as possible' will schedule tasks forward from the project start date

Schedule tasks 'just in time'

'just in time' will schedule tasks backwards from the project end date

Activate CCPM schedule engine

CCPM provides a project management solution based on the Theory Of Constraints

Schedule feeding chains 'as soon as possible'

Schedule feeding chains 'just in time'

Reschedule behavior for projects containing progress information

If the status is set to 'Not started', schedule the project using the original plan

If the status is set to 'Not started', schedule the project based on the current progress

Multi project behavior

Tasks should be scheduled in consecutive order

Allow tasks to split to optimize resource allocation

Resource load leveling

Auto balance

Save project as a template

OK Cancel

Your first project is listed in the Project Portfolio / Not started

Default filters to apply to list of projects:

- Status "Not Started"
- Status "Released"
- Show all
- Show Templates

Filter applied to list of projects

The screenshot shows the Project Portfolio interface. At the top, there is a menu bar with 'File', 'Edit', 'Tabs', 'Configure', and 'Help'. Below the menu bar is a toolbar with various icons and labels: 'My activities', 'Messages (0)', 'Project portfolio', 'Active tasks', 'Assignments', 'Reporting', and 'D1 Product development project'. A search bar contains 'D01'. Below the search bar are buttons for 'Templates', 'Show all', 'Not started', 'Released', and 'Timeline'. The main area is a table with the following data:

ID	Ref.	Description	PM	Status	Start	End	Expected finish	CCPM	Performance
D01		D1 Product development project	MD	Not started	Thu 8 Oct	Tue 1 Dec	n/a		n/a

Annotations on the screenshot include:

- A blue box pointing to the 'Project portfolio' button in the toolbar.
- A blue box pointing to the search bar containing 'D01'.
- A blue box pointing to the 'Show all' button.
- A blue box pointing to the 'Not started' button.
- A blue box pointing to the 'D01' project row in the table.
- A blue box pointing to the 'Remove Filter' button.
- A blue box pointing to the 'Clear all (sort+filters)' option in the context menu.

Remove Filter

TIP: Try **right mouse-click** on column headers for additional sorting and filtering

Your **FIRST** project (D1) has been created and is listed in the Project Portfolio, with status "Not started"

Double clicking opens the project

If you want to go back to or recover the **default sorting and filtering**

- Sort smallest to largest
- Sort largest to smallest
- Clear filter
- Clear all (sort+filters)
- Hide column
- Add column after...

The "Project Window" – Multiple Views and Windows

The screenshot displays the TameFlow Project Window for a project named "D1 Product Development Project". The interface includes a menu bar (File, Edit, View, Project, Tabs, Configure, Help), a toolbar with icons for Save, Goto, Print, Resource load, Release, and Properties, and a main workspace. The workspace is divided into several sections:

- Task Grid:** A table with columns for #, ID, Name, Size, Prj duration, and Resource requirements. A message states "Project does not contain any data (add task)".
- Gantt Chart:** A visual representation of the project schedule with a "CLICK HERE" button. A callout indicates "Also click in the Gantt area to confirm changes".
- Properties Panel:** A table showing project details such as Project start, Due date, and Resource hours.
- Task Properties:** A panel for configuring task settings like Duration, Priority, and Tasktype.
- Task status:** Radio buttons for "Not started" and "Started", and a checkbox for "Ready to start?".
- Multiple tabs:** A tabbed interface at the bottom for switching between different views like Statistics, Skills, Resources, and Task manager(s).

Annotations and callouts include:

- Undo and Redo buttons:** Located in the top-left toolbar.
- Auto scale timebar:** Located in the top-right toolbar.
- Task Grid:** A central callout box with arrows pointing to the task grid and task properties panels.
- Gantt Chart:** A central callout box with arrows pointing to the Gantt chart and task properties panels.
- Confirms Task Property updates:** A callout box pointing to the task status and task properties panels.
- Task Properties:** A callout box pointing to the task properties panel.
- Multiple tabs:** A callout box pointing to the bottom tabbed interface.

Property	Value
Project start	Thu 8 Oct
Calculated start	
Calculated finish	
Due date	Tue 1 Dec
Due date performance	On time
Critical chain	
Critical chain gap	
Project buffer	None
Resource hours remaining	0h

Task status
<input type="radio"/> Not started
<input type="radio"/> Started
<input type="checkbox"/> Ready to start?

Task Properties	
Duration	
ETC	
Priority	
Tasktype	
Auto complete	<input type="checkbox"/>
Updated:	n/a
Auto expand	<input type="checkbox"/>
Rollup	<input type="checkbox"/>
Fixed duration	<input type="checkbox"/>
Critical chain task?	<input type="checkbox"/>
On current longest chain?	<input type="checkbox"/>

Create the Project Plan

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- ▣ Add Tasks
- ▣ Create the Project Network
 - ▣ Add task dependencies (predecessors / successors)
- ▣ Add (Virtual) Skills (and resources)
- ▣ Convert the plan into a Critical Chain Plan

Add Tasks

Target Plan

The screenshot shows a project management application window titled 'Mike Dempsey'. The main area displays a Gantt chart for the 'D1 Product development project' in 'Design view'. The chart spans from Sunday, November 23, 2020, to Saturday, November 30, 2020. The tasks and their durations are as follows:

#	ID	Name	Size	Prj duration
1	D01-T7	Confirm requirements		4 days
2	D01-T8	Concept		4 days
3	D01-T9	Electronics		10 days
4	D01-T10	Construction		4 days
5	D01-T11	Software		6 days
6	D01-T12	Integration		10 days

The Gantt chart shows the following dependencies and durations:

- Task 1 (Confirm requirements) starts on Sunday, Nov 23, and ends on Wednesday, Nov 26.
- Task 2 (Concept) starts on Monday, Nov 24, and ends on Thursday, Nov 27.
- Task 3 (Electronics) starts on Wednesday, Nov 26, and ends on Saturday, Nov 29.
- Task 4 (Construction) starts on Thursday, Nov 27, and ends on Sunday, Nov 30.
- Task 5 (Software) starts on Friday, Nov 28, and ends on Monday, Dec 1.
- Task 6 (Integration) starts on Saturday, Nov 29, and ends on Saturday, Nov 30.

The critical path (red bars) consists of Task 1, Task 2, Task 3, Task 4, and Task 6. The properties panel on the right provides the following project details:

Property	Value
Project start	Thu 8 Oct
Calculated start	Sun 22 Nov 16:00
Calculated finish	Wed 2 Dec
Due date	Tue 1 Dec
Due date performance	On time
Shortest path	28 days
Critical chain	28 days
Critical chain gap	
Project buffer	None
Resource hours	0h
remaining	0h

Add Tasks

Project does not contain any data (add task)

Start here to create your first task.

#	ID	Name	Size	Prj duration	Resource requirements
1		First task		1 day	Add +

Green Line = TODAY

Any new task gets a default duration of 1 day after giving the task a name. You can change the expected duration in the duration column.

#	ID	Name	Size	Prj duration	Resource requirements
1		First task		5 days	Add +

CLICK HERE

Click in the Gantt Chart, to confirm your update! *

* Background of this process is the optimization of the performance and prevents that any (small) change triggers a re-calculation of the complete (large) project plan

Add more tasks

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Add a new task by pressing the **+**. Via the dropdown you can also add a task before (Ctrl Insert).

Delete a task with **X**

#	ID	Name	Start	End	Duration
1	D01-T1	Confirm requirements			
2	D01-T2	Concept			1 day
3	D01-T3	Electronics			1 day
4	D01-T4	Construction			1 day
5	D01-T5	Software			1 day
6	D01-T6	Integration			1 day

Use the "down arrow" key on you key-board to quickly add new rows

Press "Enter" or Click to confirm your changes

Tasks 2 – 6 are considered feeding chain tasks, not (yet) part of the "Critical Chain".

In this example "Feeding Chains" are positioned "Just in Time," offset against the Critical Chain (task 1).

Save

30

My activities | Messages (0) | Project portfolio | Active tas

Save | Goto | Print | Resource load

Sort smallest to largest
Sort largest to smallest
Clear filter
Clear all (sort+filters)
Add column after...

Right click on header of the task list, to remove any unwanted filter or sorting.

Filter

Design view | Date 11/26/2020

Click on **Auto scale** for an adjusted timebar

#	ID	Name	Size	Prj duration	Resour	Thu 26 Nov 2020	Mon 30 Nov 2020	Mon 07 Dec 2020				
						t	f	s	s	m	t	w
1	D01-T7	Confirm requirements		4 days	Add +							
2	D01-T8	Concept		1 day	Add +							
3	D01-T9	Electronics		1 day	Add +							
4	D01-T10	Construction		1 day	Add +							
5	D01-T11	Software		1 day	Add +							
6	D01-T12	Integration		1 day	Add +							

Each tasks gets its own ID

Change Task duration here

Add Dependencies

Add Dependencies between tasks

32

Button for adding dependencies between tasks.
The default is a Finish-Start dependency (just click on button, without opening drop-down)

Use the drop-down to see all options.
In CCPM typically only **Finish Start** is used.

#	ID	Name	Size	Prj duration	Resource	Sat 28 Nov	Mon 30 Nov 2020	Mon 07 Dec 2020											
						s	s	m	t	w	t	f	s	s	m	t	w	t	f
1	D01-T7	Confirm requirements		4 days	Add +														
2	D01-T8	Concept		4 days	Add +														
3	D01-T9	Electronics		10 days	Add +														
4	D01-T10	Construction		4 days	Add +														
5	D01-T11	Software		6 days	Add +														
6	D01-T12	Integration		10 days	Add +														

Task 1 and 2 are selected for adding a dependency
(use **SHIFT** or **CTRL** to select two or more tasks)

Between task 1 and 2 there is a Finish-Start relation.
See also the **CTRL Fast-Keys!**

You can also select Tasks with your mouse in the Gantt Chart to add a dependency

The screenshot shows a software interface for project management. At the top, there are tabs for 'My activities', 'Messages (0)', 'Project portfolio', 'Active tasks', 'Assignments', 'Reporting', and 'D1 Product development project'. Below the tabs is a toolbar with icons for 'Save', 'Goto', 'Print', 'Resource load', 'Release', and 'Properties'. A 'Filter' button is on the right. The main area is a Gantt chart with a task list on the left. The task list has columns for '#', 'ID', 'Name', 'Size', 'Prj duration', and 'Resource'. The Gantt chart shows tasks as horizontal bars across a timeline from Sunday to Saturday. Task D01-T7 (Confirm requirements) is highlighted in blue. Task D01-T8 (Concept) is also highlighted in blue. A dashed blue box indicates a dependency being added from D01-T7 to D01-T8. A callout box with a blue background and white text says: 'Dependency will go from the task selected first to the next selected task(s)'. The date '11/22/2020' is shown in the top right of the Gantt chart area.

#	ID	Name	Size	Prj duration	Resource	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	D01-T7	Confirm requirements		4 days	Add +														
2	D01-T8	Concept		4 days	Add +														
3	D01-T9	Electronics		10 days	Add +														
4	D01-T10	Construction		4 days	Add +														
5	D01-T11	Software		6 days	Add +														
6	D01-T12	Integration		10 days	Add +														

Add dependencies via the Edit Boxes

Predecessor box and Successor box

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The edit boxes are very useful especially in case of projects with many tasks.

Predecessor relations

#	Predecessor	Relation	Lag
1	Confirm requirements		
2	Concept	Finish -> Start	

Successor relations

#	Successor	Relation	Lag
6	Integration	Finish -> Start	

Use this filter

enter your search text

Deleting dependencies

Via Task properties → Tab “Dependencies”

35

The screenshot displays a project management application with a Gantt chart and a task properties panel. The Gantt chart shows a task named 'Electronics' (ID D01-T9) with a duration of 10 days, starting on Monday, November 23, 2020, and ending on Monday, November 30, 2020. The task properties panel is open for task #3, 'Electronics', and the 'Dependencies' tab is selected. The 'Predecessor relations' table shows a relationship with task #2, 'Concept', with a 'Finish -> Start' relation. The 'Successor relations' table shows a relationship with task #6, 'Integration', with a 'Finish -> Start' relation. A red 'X' icon is highlighted over the successor relationship, indicating it is being deleted. A blue callout box points to this icon with the text 'Delete Successor relationship between task # 3 and task #6.'

#	Predecessor	Relation	Lag
2	C_Concept	Finish -> Start	

#	Successor	Relation	Lag
6	C_Integration	Finish -> Start	

Add/update dependencies

Select view → Data entry view

36

The screenshot shows a software window titled "Mike Dempsey" with a menu bar (File, Edit, View, Project, Tabs, Configure, Help) and a toolbar. The "View" menu is open, showing options: Gantt view (Alt+G), Data entry view (Alt+F6, selected), Cards view (Alt+C), Open calendar editor (F6), Open skill editor (F7), and Open resource editor (F8). The main area displays a table with columns: #, Status, As soon as possible, Start, Stop, Expected start, Expected stop, Predecessors, and Successors. A blue box highlights the Predecessors and Successors columns. The table contains 6 rows of task data. On the right, a "Filter" search bar and a "Properties" panel are visible.

#	Status	As soon as possible	Start	Stop	Expected start	Expected stop	Predecessors	Successors
1	Not started	As soon as possible	Sun 22 Nov 16:00	Tue 24 Nov				2
2	Not started	As soon as possible	Tue 24 Nov	Wed 25 Nov 8:00			1	3
3	Not started	As soon as possible	Wed 25 Nov 8:00	Sat 28 Nov 16:00			2	6
4	Not started	As soon as possible	Mon 30 Nov 16:00	Wed 2 Dec				
5	Not started	As soon as possible	Mon 30 Nov	Wed 2 Dec				
6	Not started	As soon as possible	Sat 28 Nov 16:00	Wed 2 Dec			3	

Review result and statistics

37

Use the **Auto scale timebar (F4)**, to scale your plan to fit in the Gantt window.

The screenshot shows a project management application with a Gantt chart and a task details panel. The Gantt chart displays a project plan with tasks: Confirm requirements (4 days), Concept (4 days), Electronics (10 days), Construction (4 days), Software (6 days), and Integration (10 days). The Integration task is highlighted in blue, indicating it is on the critical path. The task details panel for 'Integration' shows its status as 'Not started' and lists its dependencies: Electronics, Construction, and Software, all with 'Finish -> Start' relations and red 'X' marks indicating they are not yet completed.

#	ID	Name	Size	Prj duration
1	D01-T7	Confirm requirements		4 days
2	D01-T8	Concept		4 days
3	D01-T9	Electronics		10 days
4	D01-T10	Construction		4 days
5	D01-T11	Software		6 days
6	D01-T12	Integration		10 days

Property	Value
Project start	Thu 8 Oct
Calculated start	Sun 22 Nov 16:00
Calculated finish	Wed 2 Dec
Due date	Tue 1 Dec
Due date performance	On time
Shortest path	28 days
Critical chain	28 days
Critical chain gap	
Project buffer	None
Resource hours	0h
remaining	0h

#	Predecessor	Relation	Lag
3	Electronics	Finish -> Start	
4	Construction	Finish -> Start	
5	Software	Finish -> Start	

Task properties/Dependencies for task #6

Current length of the Critical Chain is 28 days

Project statistics are displayed here.

Select "Critical Chain View"

My activities | Messages (0) | Project portfolio | Active tasks | Assignments | Reporting | **D1 Product development project**

Save | Goto | Print | Resource load | Release | Properties

Filter enter your search text

Save | Undo | Redo | Copy | Paste | Delete | Critical chain view | Date 11/22/2020 | CCPM

#	ID	Name	Size	Prj duration	Sun	M	Mon	t	w	t	f	s
1	D01-T7	Confirm requirements		4 days	s							
2	D01-T8	Concept		4 days								
3	D01-T9	Electronics		10 days								
6	D01-T12	Integration		10 days								

Property	Value
Project start	Thu 8 Oct
Calculated start	Sun 22 Nov 16:00
Calculated finish	Wed 2 Dec
Due date	Tue 1 Dec
Due date performance	On time
Shortest path	28 days
Critical chain	28 days
Critical chain gap	

Only tasks on the Critical Chain are displayed

Add Skills & Resources

Add skills (and resources)

The screenshot displays a project management application with a task list and a Gantt chart. A task named 'Confirm requirements' (ID D01-T7) is selected. A callout box labeled '2. Drag & Drop Skills to the selected tasks (1 or more)' points to the task. Another callout box labeled 'A System Engineer will be added to the selected task(s)' points to the 'System Engineer' resource assigned to the task in the Gantt chart. A third callout box labeled '1. Select the Skill/Resource/Task Manager Window' points to the 'Skills' tab in the bottom right pane. This pane shows a list of skills with 'System Engineer' selected. Below the task list, the 'Resource requirements' tab is active, showing a table with one entry: 'S: System Engineer [*Barry Huberts:32h]' with an estimated time of '4 days/32h' and '100%' units. The 'Task status' section on the left shows 'Not started' as the selected status.

#	ID	Name	Size	Prj duration
1	D01-T7	Confirm requirements		[4 days]
2	D01-T8	Concept		4 days
3	D01-T9	Electronics		10 days
4	D01-T10	Construction		4 days
5	D01-T11	Software		6 days
6	D01-T12	Integration		10 days

Resource/Skill	Estimated time	Units	S
S: System Engineer [*Barry Huberts:32h]	4 days/32h	100%	N

Adding Skills via the Resource requirements column

The screenshot displays a project management application interface for a project named "D1 Product development project". The main view is a Gantt chart showing task durations and resource requirements. A blue box highlights the "Resource requirements" column for task 6, "Integration". A red circle highlights the "Add +" button in this column. A search filter is active, showing a list of skills including System Engineer, Designer, Electronics Engineer, Engineer, Engineering Team, Hardware Engineer, Marketing, Mechanical Engineer, Project Manager, Software Engineer, Software Team, and Supplier. A "Skill" dialog box is open, showing a search for "syst" with results for "S: System Engineer" and "S: System Tester". The dialog also shows a table with columns for Skill, Resource, and Units, and a "Close" button. The interface includes various toolbars, a task status section, and a bottom navigation bar.

#	Name	Size	Prj duration	Resource requirements	Task man	Sun	Mon 23 Nov 2020	Mon 30 Nov 2020
1	Confirm requirements		[4 days]	Projec... [*SC] X System... [*BH] X	Add +		Project Manager, System Engineer	
2	Concept		[4 days]	System... [*BH] X Add +	Add +		System Engineer	
3	Electronics		[10 days]	Electr... [*JM] X Add +	Add +		Electronics Engineer	
4	Construction		[4 days]	Mechan... [*CB] X Add +	Add +		Mechanical Engineer	
5	Software		[6 days]	Softwa... [*JS] X Add +	Add +		Software Engineer	
6	Integration		[10 days]	System... [*SH] X Add +	Add +		System Tester	

Review the resource load for your project

42

The screenshot displays the 'D1 Product development project' interface. The top toolbar includes buttons for 'Save', 'Goto', 'Print', 'Resource load', 'Release', and 'Properties'. The 'Resource load' button is circled in blue. Below the toolbar is a table with columns for '#', 'Name', 'Size', 'Prj duration', 'Resource requirements', and 'Task man'. The table lists tasks 1 through 6. Task 2, 'Concept', has a duration of 4 days and resource requirements for 'Project Manager, System Engineer' and 'System Engineer'. A red box highlights the resource requirements for Task 2. Below the table is a 'Resource load - D1 Product development project' window. It shows a 'FILTER' section with 'Resource Mgr.' and 'Skill' filters set to 'all'. A 'Reload' button is circled in blue. Below the filter is a 'Resources (8)' list and a 'Total work: 336h Projects: 0 Tasks: 6' summary. The resource load graph shows three resource types: 'Project Manager' (Average: 1% Work: 32h/0h Unallocated: 2176h), 'Software Engineer' (Average: 2% Work: 48h/0h Unallocated: 2160h), and 'System Engineer' (Average: 3% Work: 64h/0h Unallocated: 2144h). The graph shows a red shaded area for 'Task 2' in the 'System Engineer' resource line. A blue callout box points to this red shaded area.

Resource Requirements for Task 2 are red shaded in the load graph

Modify Task Estimated Time and Units % (optional)

The screenshot displays a project management application interface. At the top, there are navigation tabs including 'My activities', 'Messages (0)', 'Project portfolio', 'Active tasks', 'Assignments', and 'Reporting'. The current project is 'D1 Product development project'. Below the navigation is a toolbar with icons for 'Save', 'Goto', 'Print', 'Resource load', 'Release', and 'Properties'. A filter input field is present on the right.

The main area shows a Gantt chart for the period from Sun 2 to Mon 30 Nov 2020. The chart lists six tasks:

- 1 D01-T7 Confirm requirements (System Engineer, Project Manager)
- 2 D01-T8 Concept (System Engineer)
- 3 D01-T9 Electronics (Electronics Engineer)
- 4 D01-T10 Construction (Mechanical Engineer)
- 5 D01-T11 Software (Software Engineer)
- 6 D01-T12 Integration (System Tester)

On the right side, a 'Properties' panel shows various project metrics:

- Project start: Thu 8 Oct
- Calculated start: Sun 22 Nov 16:00
- Calculated finish: Wed 2 Dec
- Due date: Tue 1 Dec
- Due date performance: On time
- Shortest path: 28 days
- Critical chain: 28 days
- Critical chain gap: None
- Project buffer: None
- Resource hours: 320h
- Resource hours remaining: 320h

The bottom panel shows the details for task '1 D01-T7 Confirm requirements'. It includes a 'Task status' section with radio buttons for 'Not started', 'Started', 'Completed', 'Paused', and 'Aborted'. Below this is a 'Requirements' table:

Resource/Skill	Estimated time	Units	Status	Estir
S: System Engineer [*Barry Huberts:32h]	4 days/32h	100%	Not started	
S: Project Manager [*Steve Cramer:16h]	4 days/32h	50%	Not started	

A blue callout box with white text says: 'You can modify the estimated time and unit percentage'. Below the table, there is a 'Team members' section with a checkbox for 'Visible on My Activities page?' and a message: 'Team cannot be set, skill is not a team'. The 'Updated:' timestamp is 'Sun 11 Oct 18:12 by you'.

Review the resource load for your project (scenario Virtual Skills)

Skills are “Virtual skills”

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The screenshot shows a project management application with the following components:

- Main Task List:**

#	ID	Name	Size	Prj duration
1		First Task		[2.5 days]
2		Task 2		[2 days]
3		Task 3		[2 days]
4		Task 4		[1.5 days]
5		Task 5		2.5 days
- Task 2 Details (Requirements):**

Resource/Skill	Estimated time	Units	Status
V: Designer [16h]	2 days/16h	100%	Not started
V: System Tester [16h]	2 days/16h	100%	Not started
- Resource Load Summary:**
 - Total work: 84h
 - Projects: 0
 - Tasks: 5
- Resource Gantt Chart Data:**

Resource	Average	Work	Unallocated
System Tester	3%	16h / 16h	512h
System Engineer	6%	32h / 32h	496h
Supplier	1%	4h / 4h	524h
Designer	6%	32h / 32h	496h

In case of “Virtual Skills” LYNX does not make a pre-selection and soft-allocates a resource name. Please refer to [SLIDE 19](#)

Add Task Managers

Invite multiple Task Managers involved to the TM List

In a CCPM implementation typically a Task Manager is responsible for (daily) task updates

The screenshot displays a software interface with a task list and an 'Invite' dialog box. The task list includes:

#	ID	Name	Size
1	D01-T7	Confirm requirements	
2	D01-T8	Concept	
3	D01-T9	Electronics	
4	D01-T10	Construction	
5	D01-T11	Software	
6	D01-T12	Integration	

The 'Invite' dialog box offers two options: 'Invite existing user' (with a search field) and 'Invite new user' (with an email address field). It also includes 'Share project with user' options: 'Grant user read only access' (selected) and 'Grant user read-write access'. A 'Task managers' tab is visible at the bottom right, with a 'TM' icon highlighted. A search filter is present at the top right of the interface.

You can invite an existing user or invite a new user as a TM

Add a TM to the TM List for the project

Invite a TM for task #1, only!

Add a Task Manager to task(s)

Via the Task Manager column or via "Drag & Drop"

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Add yourself as Task Manager to the first task

Mike Dempsey (current user) is added to task #1

The screenshot displays a project management application window titled "D1 Product development project". The main area shows a task list with columns for #, Name, Size, Prj duration, Resource requirements, Task managers, and Status. The first task, "Confirm requirements", is highlighted. A dialog box titled "Taskmanager" is open, showing a dropdown menu with "Mike Dempsey" selected and a "Close" button. A blue callout box points to the "Add +" button in the "Task managers" column of the first task. Another blue callout box points to the "Mike Dempsey" entry in the dialog. The bottom of the window shows the task details for "Confirm requirements", including duration, priority, and task type.

#	Name	Size	Prj duration	Resource requirements	Task managers	Status
1	Confirm requirements	[4 days]	[4 days]	System... [*BH] x Projec... [*SC] x	MD x Add +	Not started
4	Construction	[4 days]	[4 days]	Electr... [*JM] x	Add +	
5	Software	[6 days]	[6 days]	Softwa... [*JS] x	Add +	
6	Integration	[10 days]	[10 days]	System... [*SH] x	Add +	

Apply CCPM Behavior

Recalculate buffers

Which kind of buffers do you want to be created?

Settings Results

- Insert feeding buffers
feeding buffer size (%)
- Consume feeding buffers when they extend the duration of the CC
- Insert milestone buffers
milestone buffer size (%)
- Consume milestone buffers when they extend the duration of the CC
Minimum buffersize is set to: 1 day(s), milestone buffers smaller than this value will automatically be resized
- Insert project buffers
project buffer size (%)

You can keep or change the default percentages and confirm

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

Critical Chain Project Management
Configure CCPM schedule parameters

- Automatically detect and mark critical chain tasks
- Automatically shorten task durations
Shorten durations by (%)

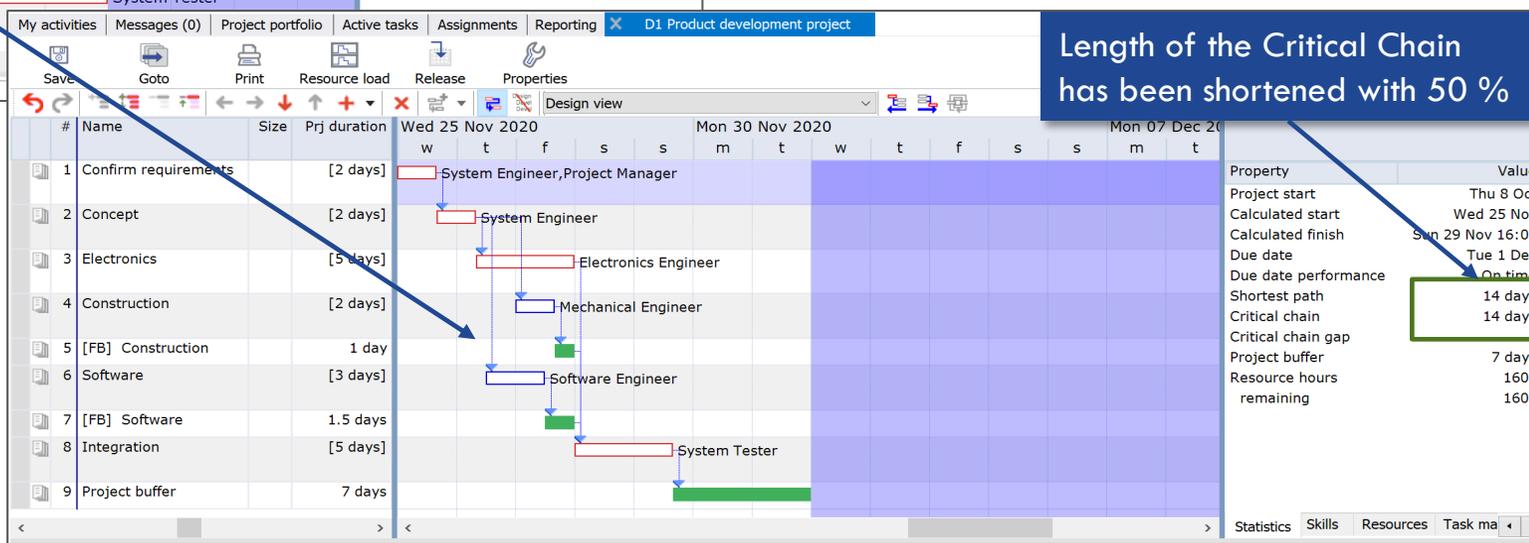
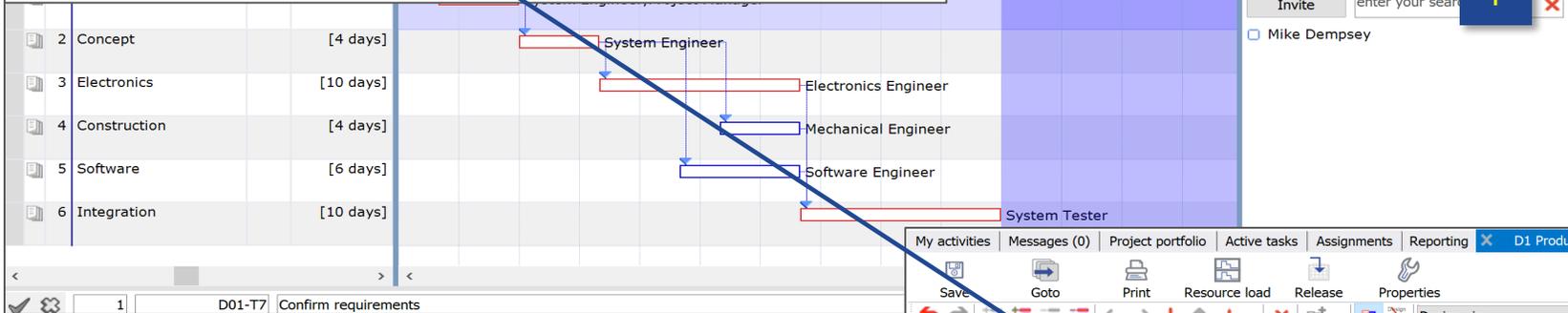
Buffer creation

- Feeding buffer(s) (%) Consume feeding buffers when they extend the duration of the CC
- Milestone buffer(s) (%) Consume milestone buffers when they extend the duration of the CC
- Project buffer (%)

Project execution

Expected buffer consumption (%)

Decide about Task Time Reduction



Length of the Critical Chain has been shortened with 50 %

Apply Critical Chain Behavior in 3 Steps

Start a project from a template

Start a project from a template

Where to find available templates?

51

The screenshot shows a software interface with a top navigation bar containing tabs: 'My activities', 'Messages (0)', 'Project portfolio' (highlighted), 'Active tasks', 'Assignments', and 'Reporting'. Below the tabs is a toolbar with icons for 'Save all', 'Open', 'Add', 'Delete', 'Properties', 'Progress chart', 'Notes', 'Resource load', 'TameFlow', 'Debuffered', and 'Scenario ...'. A search bar contains the text 'Status: Show all'. Below the search bar is a row of filters: 'Templates' (highlighted), 'Show all', 'Not started', 'Released', and 'Timeline'. The main area displays a table with the following data:

ID	Ref.	Description	PM	Status	Start	End	Expected finish	CCPM	Performance
D01		D1 Product development project	MD	Not started	Thu 8 Oct	Tue 1 Dec	n/a		n/a

Start a project from a template

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The screenshot shows a software interface with a 'Project portfolio' tab and a 'Project properties' dialog box. The dialog box has tabs for 'Template', 'General', 'Custom fields', 'Project dates', 'Scheduling', 'Resource availability', and 'Critical path'. The 'Template' tab is active, showing options to 'Initialize project from a template or file'. The 'Create a new project from an existing project' option is selected. A dropdown menu shows 'D1 Product development project' selected. The 'Project ID' field contains 'D02' and the 'Project description' field contains 'Product development project'. The 'Copy project' button is highlighted with a blue oval and a blue box with the number '3'. A blue box with the number '2' highlights the 'Create a new project from an existing project' option. A blue box with the number '1' highlights the 'Add' button in the top right of the interface. A blue box with the number '3' contains the text 'Select Copy Project after filling in the Project ID & description'. A dropdown menu on the right shows 'D1 Product development project' selected, with the text 'Select a template:' repeated three times above it. The 'Save project as a template' checkbox is unchecked at the bottom left, and 'OK' and 'Cancel' buttons are at the bottom right.

My activities | Messages (0) | **Project portfolio** | Add

Save all | Open | **1** | Add

Search | Status: Templates

Templates | Show all | Not started

ID	Ref.	Description	PM	Status	Start
----	------	-------------	----	--------	-------

Project properties

Template | General | Custom fields | Project dates | Scheduling | Resource availability | Critical path

Initialize project from a template or file

Create an empty project

Create a new project from an existing project **2**

Select a project

D1 Product development project

Project ID: D02 (unique ID, 3 - 9 characters long)

Project description: Product development project

3 Copy project

Select **Copy Project** after filling in the Project ID & description

Save project as a template

OK | Cancel

D1 Product development project

Select a template:

Clone existing project:

D1 Product development project

Select a template:

Clone existing project:

D1 Product development project

Select a template:

Start a new project from a template

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My activities | Messages (0) | **Project portfolio** | Active tasks | Assignments | Reporting

Save all | Open | Add | Delete | Properties | Progress chart | Notes | Resource load | TameFlow | Debuffered | Scenario ...

Search Status: Not started

Templates | Show all | **Not started** | Released | Timeline

ID	Ref.	Description	PM	Status	Start	End	Expected finish	CCPM	Performance
D01		D1 Product development project	MD	Not started	Thu 8 Oct	Tue 1 Dec	n/a		n/a
D02		Product development project					n/a		n/a

You can find your new project under "Not Started"

Special Items

Summary Tasks

Milestone Buffers

Special Items

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- ▣ Summary Tasks
- ▣ Projects with multiple end-points:
 - ▣ Milestone Buffer(s)
 - ▣ Project Buffer

Release your project

Create active tasks

Release your project and its tasks

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Select Project Properties

The release of the project has resulted in an update and extension of the statistics

After Release LYNX has created two buffer controls (project buffer column and feeding buffer column)

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

General project properties

Project ID: D01 (unique ID, 3 - 9 characters long) 65634

Description: D1 Product development project

Reference: enter a reference to identify this project

Status: Not started (dropdown menu open showing: Not started, Released, Paused, Completed, Aborted)

Calendar: [dropdown]

Hours per day: [input]

Project manager: Mike Dempsey (dropdown menu open showing: User, Read & write)

Shared with: [input]

Buttons: Edit, New, Invite

Property	Value
Project start	Thu 8 Oct
Calculated start	Wed 25 Nov
Calculated finish	Sun 29 Nov 16:00
Due date	Tue 1 Dec
Due date performance	7 days early
Shortest path	14 days
Expected finish	Tue 1 Dec
Critical chain	14 days
Project buffer	7 days
Current longest chain	14 days
Longest chain compl.	0%
Curr. longest chain gap	
Critical buffer	Project buffer
Buffer consumed	0%
Feeding chain	14 days
Feeding chain compl.	0%
Resource hours	160h
remaining	160h

Select My activities in the Desktop Window

Update Etc for your first task

Opens the project plan

The Task Manager can:

- Assign and confirm resources for a task
- Start a task by changing the status
- Enter the Estimated Time to Complete (e.g. on a daily basis)

filter resources

matching resources:

other resources:

- Barry Huberts
- Carl Brandon
- Jack Morgan
- Jane Sanders
- Mike Dempsey
- Steve Horner
- Sven Cramer
- Tom Smith

OK Cancel

Pressing OK will 'hard' assign the selected resource(s) to the task

Project Manager

Your role Task manager

Skill Project Manager

Resource(s) No resource assigned

Status Not started

Etc 2 days/16h

Please enter the 'expected time to complete' for this task

Expected completion Wed 25 Nov 16:00 at 50%

Scheduled duration 2 days (8h)

Updated Mon 12 Oct 10:43 by Mike Dempsey

System Engineer

Your role Task manager

Skill System Engineer

Resource(s) *Barry Huberts

Status Not started

Etc 2 days/16h

Please enter the 'expected time to complete' for this task

A few tips and tricks

Search and Replace (CTRL F)

The screenshot shows a software interface with a search dialog box open. The background interface includes a menu bar with options like 'My activities', 'Messages (0)', 'Project portfolio', 'Active tasks', 'Assignments', 'Reporting', and 'D1 Product development project'. Below the menu is a toolbar with icons for 'Save all [1]', 'Open', 'Add', 'Delete', 'Properties', 'Progress chart', 'Notes', 'Resource load', 'TameFlow', 'Debuffered', and 'Scenario ...'. A search bar contains the text 'Status: Released'. Below the search bar is a table with columns 'ID', 'Ref.', 'Description', 'PM', 'Status', and 'Start'. The table contains one row for 'D01' with the description 'D1 Product development project' and status 'Released'. Below the table is a summary row: 'resource hours: 160h remaining: 160h - 100%'. The search dialog box is titled 'Advanced search' and has 'Find' and 'Replace' tabs. The 'Find' tab is active, showing a 'Find what:' text box (empty), a 'Look for:' dropdown menu (set to '<all matches>'), and three checkboxes: 'Case sensitive', 'Whole words only', and 'Use regular expressions'. At the bottom of the dialog are buttons for 'Find previous', 'Find next', 'Activate filter', and 'Find all'.

ID	Ref.	Description	PM	Status	Start
D01		D1 Product development project	MD	Released	Thu 8 Oct Tue

resource hours: 160h remaining: 160h - 100%

Mark Favorites

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The screenshot displays a project management application interface. At the top, there are navigation tabs: "My activities", "Messages (0)", "Project portfolio", "Active tasks", "Assignments", "Reporting", and "D1 Product development project". Below the tabs is a toolbar with icons for "Save", "Goto", "Print", "Resource load", and "Properties". A search bar labeled "Filter" is on the right. The main area shows a Gantt chart with tasks listed on the left and a resource grid on the right. The tasks are:

#	ID	Name	Buffers
1	D01-T7	Confirm requirements	0% 0%
2	D01-T8	Concept	0% 0%
3	D01-T9	Electronics	0% n/a
4	D01-T10	Construction	0% 0%
5	D01-T15	[FB] Construction	n/a 0%
6	D01-T11	Software	0% 0%
7	D01-T14	[FB] Software	n/a 0%
8	D01-T12	Integration	0% n/a
9	D01-T16	Project buffer	0% n/a

The resource grid shows assignments for various roles: "System Engineer, Sven Cramer", "System Engineer", "Electronics Engineer", "Mechanical Engineer", "Software Engineer", and "System Tester". A dropdown menu is open on the right, showing a list of roles with checkboxes:

- Project Manager
- System Engineer
- Designer
- Electronics Engineer
- Engineer
- Engineering Team
- Hardware Engineer
- Marketing
- Mechanical Engineer
- Software Engineer
- Software Team
- Supplier
- System Tester
- Trainer

At the bottom of the interface, there are tabs for "Statistics", "Skills", "Resources", "Task managers", and "Re".

A few tips and tricks

FIND MORE TIPS AND TRICKS:
<https://support.a-dato.com/hc/en-us>

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Use right mouse click to filter / hide columns

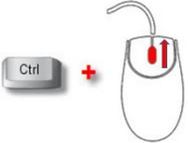
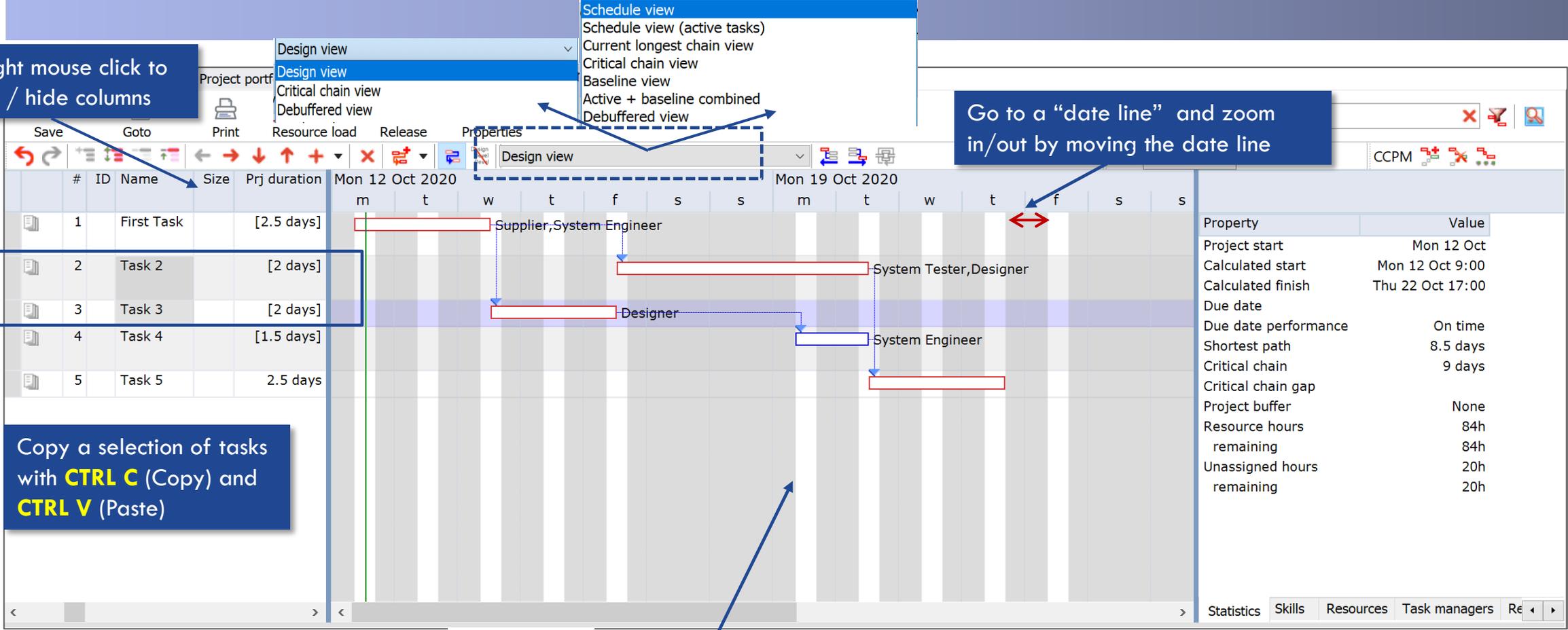
- Schedule view
- Schedule view (active tasks)
- Current longest chain view
- Critical chain view
- Baseline view
- Active + baseline combined
- Debuffered view

Go to a "date line" and zoom in/out by moving the date line

Copy a selection of tasks with **CTRL C** (Copy) and **CTRL V** (Paste)

Copy a selection of tasks with **CTRL C** (Copy) and **CTRL V** (Paste)

Click in the Gantt Chart and then Use CTRL + Scroll to **Zoom**



Continued

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The screenshot displays the software interface with the following elements:

- Navigation Bar:** My activities | Messages (0) | **Project portfolio** | Active tasks | Assignments | Reporting | D1 P
- Toolbar:** Save all [1] | Open | Add | Delete | Properties | Progress chart
- Search:** Status: Released
- Filters:** Templates | Show all | Not started | Released | Timeline
- Project List Table:**

ID	Ref.	Description	PM	Status	Start
D01		D1 Product development project resource hours: 160h remaini	MD	Released	Thu 8 Oct Tue
- Context Menu (Right-click on project row):**
 - Progress chart
 - Copy project
- Right-click on header of the project list:**
 - Sort smallest to largest
 - Sort largest to smallest
 - Clear filter
 - Clear all (sort+filters)
 - Hide column
 - Add column after...
 - Released
- Project Details Panel (Right):**
 - TimeFlow | Debuffered | Scenario ...
 - CCPM Performance
 - 0% / 0%
 - Project buffer

Right click on header of the project list, to remove any unwanted filter or sorting.

Right Click on a project row

All windows can be individually moved. You can use 2 screens side by side.



Resolve Warning Messages

Plan cannot be calculated due to planning logic violations

In this example there is only 1 designer available. The planner has assigned 2!

There is a problem with this project
Please see 'Messages' tab

LYNX may not be able to recalculate the project due to a message.

The messages can be viewed in the "Messages" tab

#	ID	Name	Size	Prj duration	Resources
1		First Task		[2.5 days]	Supplier, System Engineer
2		Task 2			Designer, System Tester, Des
3		Task 3		[2 days]	Designer
4		Task 4		[1.5 days]	System Engineer
5		Task 5		2.5 days	

Task	Severity	Message
#2	Severe	The total units required for skill 'Designer' exceeds the maximum availability set for this skill under 'Skill dialog # of resources available'. Task w
#5	Error	Dependencies set for task 'Task 5' in project 'Product Development Project' creates a circular relation (5>3>4).

Start adding "Notes"

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My activities | Messages (0) | Project portfolio | Active tasks | Assignments | Reporting | D1 Product development project

Save | Goto | Print | Resource load | Properties

Tags 0 - Thu 8 Oct 15:57

#	ID	Name	Buffers	Mon 23 N	Mon 30 N	Mon 07 D	Mon 14 D	Mon 21 D	Mon
1	D01-T7	Confirm requirements	0% 0%	mtwtf	ssmtwtf	ssmtwtf	ssmtwtf	ssmtwtf	ssmtwt
2	D01-T8	Concept	0% 0%						
3	D01-T9	Electronics	0% n/a						
4	D01-T10	Construction	0% 0%						
5	D01-T11	[FB] Construction	n/a 0%						
6	D01-T13	[FB] Software	0% 0%						
7	D01-T14	[FB] Software	n/a 0%						
8	D01-T12	Integration	0% n/a						
9	D01-T16	Project buffer	0% n/a						

Task details

Click the + icon to create a note

Issue Mike Dempsey Mon 12 Oct 11:52

problem:
This is the problem

solution:
This is the solution

Type Issue

This is the problem

This is the solution

1 Click on this icon to add a note

2 Click the + icon to create a note

3 Select the type of note you want to create

Special Items

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- ▣ Buffer Recovery
- ▣ Level of Effort Tasks
- ▣ One Click “Click-through” from a task in the task-list, directly into the project
- ▣ Down-stream / Upstream chain views based on any selected task in the schedule
- ▣ Ability to share de-buffered plans with external parties or customers
- ▣ Possibility to exclude tasks from task time reduction
- ▣ Cross-skill Resource Management
- ▣ Split Critical Chain tasks in case of multiple resource with different workload

- ▣ *Auto Complete Option*
 - ▣ intended for tasks with long and or fixed lead times only (such as shipping or purchasing tasks)
- ▣ Display of “*Last Progress Update*”
 - ▣ for tasks that are started, which provides fast feedback when the last ETTC update has taken place