

START-DATES AND END-DATES

Explanation – My activities

A-dato

High Performance Delivered

Progress information – Project has status “Not-started”

2

Project properties

General Custom fields Project dates Scheduling Resource availability Critical chain

Control the start and stop dates of your project

Project start date
The start date marks the earliest start of any task in your project

Use current date
 Fixed date:
Monday , 22 August , 2016

Project end date
The end date marks the latest possible finish of any task

Project does not have an end date
 Fixed date:
Friday , 3 March , 2017

Save project as a template

OK Cancel

File Edit View Project Window Help

Save Cards view Print Resource load Release Properties

Filter enter your search text

Design view Date 22-Aug-16

#	ID	Name	Size	Prj	Aug 2016	Sep 2016
1	P06-T1	Kick-off			22	29
2	P06-T2	Prepare Project Plan				05
3	P06-T3	Stream 1				12
4	P06-T4	Workshop with Marketing				19
5	P06-T5	Design Stream 1				
6	P06-T6	Approve design				
7	P06-T41	Feeding buffer				
8	P06-T7	Build stream 1 - part 1				
9	P06-T8	Receive Materials				
10	P06-T40	Feeding buffer				

Property Value

Project start	Today
Calculated start	Today 9:00
Calculated finish	Fri 9 Dec 17:00
Due date	Fri 3 Mar 2017
Due date performance	60 days early
Shortest path	64 days
Critical chain	80 days
Critical chain gap	
Project buffer	40 days
Resource hours	1544h
remaining	1544h

Statistics Skills Resources Task managers Resour

Messages (0) General Constraint Progress Resource requirements Dependencies Custom fields Visual Tracking Workpackage

Status Not started

Ready to start?

	start date	end date
Baseline	22-Aug-16	22-Aug-16
Expected		
Actual		

Monday, 22 August, 2016 10:38:26

Today = Monday, 22 August

Task #1: Baseline start and end date

Progress information – Project has status “Not-started” – with fixed start date

3

The screenshot displays the Microsoft Project interface. The main window shows a Gantt chart with a task named "Kick-off" (ID P06-T1) starting on 05-Sep-16. The task is assigned to "System Engineer" and "Jack Morgan". The status bar at the bottom indicates "Monday, 22 August, 2016 10:40:10".

The "Project properties" dialog box is open, showing the "Project dates" tab. The "Project start date" is set to "Monday, 5 September, 2016" and the "Project end date" is set to "Friday, 3 March, 2017". Both are set to "Fixed date".

The "Task properties" window is also visible, showing the "Status" as "Not started" and the "start date" and "end date" both set to "05-Sep-16".

Property	Value
Project start	Mon 5 Sep
Calculated start	Mon 5 Sep 9:00
Calculated finish	Fri 23 Dec 17:00
Due date	Fri 3 Mar 2017
Due date performance	50 days early
Shortest path	64 days
Critical chain	80 days
Critical chain gap	
Project buffer	40 days
Resource hours	1544h
remaining	1544h

Project with status “Released” (per 22 August)

4

The screenshot displays a project management application interface. At the top, the menu bar includes File, Edit, View, Project, Window, and Help. Below the menu is a toolbar with icons for Save, Cards view, Print, Resource load, and Properties. A search filter is present on the right with the text "enter your search text". The main area shows a Gantt chart for the period from August 22, 2016, to September 19, 2016. The chart lists tasks with their IDs, names, and progress percentages. Task 4, "Workshop with Marketing", is highlighted with a green dashed box. Below the Gantt chart, the task details for "Workshop with Marketing" are shown, including a status dropdown set to "Not started" and a "Ready to start?" checkbox. The "Baseline" and "Expected" start and end dates are both set to 29-Aug-16 and 30-Aug-16, respectively, and are highlighted with a green dashed box. A green arrow points from this box to the task bar in the Gantt chart. A green callout box on the left states: "Baseline and Expected still the same (no progress / still 22 August)". Another green callout box on the right states: "Scheduled or Expected dates have been added. (these dates are 'dynamic' and change with time and progress)". The system clock at the bottom right shows "Monday, 22 August, 2016 10:42:32".

#	ID	Name	Buffers	Start Date	End Date	Progress
1	P06-T1	Kick-off	0%	22-Aug-16	22-Aug-16	0%
2	P06-T2	Prepare Project Plan	0%	22-Aug-16	22-Aug-16	0%
3	P06-T3	Stream 1	0%	22-Aug-16	22-Aug-16	0%
4	P06-T4	Workshop with Marketing	0%	29-Aug-16	30-Aug-16	0%
5	P06-T5	Design Stream 1	0%	29-Aug-16	30-Aug-16	0%
6	P06-T6	Approve design	0%	29-Aug-16	30-Aug-16	0%
7	P06-T41	Feeding buffer	n/a	29-Aug-16	30-Aug-16	0%
8	P06-T7	Build stream 1 - part 1	0%	29-Aug-16	30-Aug-16	0%
9	P06-T8	Receive Materials	0%	29-Aug-16	30-Aug-16	0%

Property Value

Project start	Today
Calculated start	Today 9:00
Calculated finish	Fri 9 Dec 17:00
Due date	Fri 3 Mar 2017
Due date performance	60 days early
Shortest path	64 days
Expected finish	Tue 24 Jan 2017 17:00
Critical chain	80 days
Project buffer	40 days
Current longest chain	80 days
Longest chain compl.	0%
Curr. longest chain gap	

Statistics Skills Resources Task managers Resour

Monday, 22 August, 2016 10:42:32

Date values two days later

5

The screenshot displays the Microsoft Project software interface. The main area shows a Gantt chart with tasks listed on the left. Task #1, 'Kick-off', is highlighted. The task information pane on the right shows the task's status as 'Not started' and its dates. A second task information pane at the bottom shows the task's status as 'Started' and its dates. Annotations include green dashed boxes around the task list and property panes, and green callout boxes with text.

Task ID	Name	Start Date	End Date
1	Kick-off	22-Aug-16	22-Aug-16
2	Prepare Project Plan	24-Aug-16	24-Aug-16
3	Stream 1	29-Aug-16	30-Aug-16
4	Workshop with Marketing	31-Aug-16	01-Sep-16
5	Design Stream 1	29-Aug-16	30-Aug-16
6	Approve design	29-Aug-16	30-Aug-16
7	Feeding buffer	29-Aug-16	30-Aug-16
8	Build stream 1 - part 1	29-Aug-16	30-Aug-16
9	Receive Materials	29-Aug-16	30-Aug-16
10	Feeding buffer	29-Aug-16	30-Aug-16

Task #1 has started today.

Task #4 now expected to start at 31 August

Today = 2 days later

Date values 3 days later

6

The screenshot displays the Microsoft Project interface. The main Gantt chart shows a task named 'Prepare Project Plan' (ID P06-T2) assigned to 'Jack Morgan'. The task's start date is now 25-Aug-16, and its end date is 26-Aug-16. A green dashed box highlights the task in the Gantt chart and the 'Dependencies' tab of the task properties pane. The 'Dependencies' pane shows the 'start date' and 'end date' for the task, with the 'Actual' start date set to 25-Aug-16. The 'Status' is set to 'Started' and 'Ready to start?' is checked. The 'Property' pane on the right shows various project metrics, including 'Project start' on Mon 22 Aug and 'Expected finish' on Thu 26 Jan 2017 13:48. The status bar at the bottom indicates the current date and time: Thursday, 25 August, 2016 10:54:40.

Property	Value
Project start	Mon 22 Aug
Calculated start	Today 9:00
Calculated finish	Tue 13 Dec 17:00
Due date	Fri 3 Mar 2017
Due date performance	58 days early
Shortest path	63 days
Expected finish	Thu 26 Jan 2017 13:48
Critical chain	80 days
Project buffer	40 days
Current longest chain	79 days
Longest chain compl.	1%
Curr. longest chain oad	

My activities default view - Start date column "Rule" (4 days later – Friday 26 August)

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Start Date column Rule:

The "Start date" column add the **ACTUAL** start date if a task is started, but the **EXPECTED** start date if task was not started yet.

ID	Description	Start date	TM	Priority	RTS	Resources
P06-T2	e, Prepare Project Plan D4 Product Development	Thu 25 Aug 10:54 [w34]	AV		Started	Jack Morgan [4 days, started]
P06-T25	Prepare Manual D4 Product Development	Wed 28 Sep 9:00 [w39]	AV		Yes	System Tester [10 days, not started] Trainer [10 days, not started]
P06-T4	e, Workshop with Marketing D4 Product Development	Thu 1 Sep 9:00 [w35]	AV		No	Mike Dempsey [2 days, not started]
P06-T5	e, Design Stream 1 D4 Product Development	Mon 5 Sep 9:00 [w36]	AV		No	Designer [6 days, not started]

Friday, 26 August, 2016 11:11:42

Additional dates (columns) may be added (not recommended)

filter

- Reference
- Rollup
- Row ID (#)
- Scheduled start
- Scheduled stop
- Size
- SortOrder
- Sprira Number
- Stage
- Start

OK Cancel

My activities Messages (0) Project portfolio Active tasks Calendar Configure Reporting

Show design packages

enter your search text Cards >>

ID	Description	Start date	Actual start	Scheduled start	Scheduled stop	TM	Priority	RTS	Resources
P06-T2	Prepare Project Plan D4 Product Development	Thu 25 Aug 10:54 [w34]	Thu 25 Aug 10:54	Today 9:00	Wed 31 Aug 17:00	AV		Started	Jack Morgan [4 days, started]
P06-T25	Prepare Manual D4 Product Development	Wed 28 Sep 9:00 [w39]		Wed 28 Sep 9:00	Tue 11 Oct 17:00	AV		Yes	System Tester [10 days, not started] Trainer [10 days, not started]
P06-T4	Workshop with Marketing D4 Product Development	Thu 1 Sep 9:00 [w35]		Thu 1 Sep 9:00	Fri 2 Sep 17:00	AV		No	Mike Dempsey [2 days, not started]
P06-T5	Design Stream 1 D4 Product Development	Mon 5 Sep 9:00 [w36]		Mon 5 Sep 9:00	Mon 12 Sep 17:00	AV		No	Designer [6 days, not started]

LYNX allows to add various columns (be careful with what columns to add)

9

Project end or Project start date do not relate to any task specific date!

filter

- On current longest chain?
- Priority
- Progress date
- Project end date (End)
- Project manager
- Project start date (Start)
- Ready to start
- Ready to start when
- Reference
- Rollup

OK Cancel

My activities Messages (0) Project portfolio Active tasks Calendar Configure Reporting

Show design packages enter your search text Cards

ID	Description	Start date	Actual start	Scheduled start	Scheduled stop	Scheduled start	Scheduled stop	End	TM	Priority
P06-T2	Prepare Project Plan D4 Product Development	Thu 25 Aug 10:54 [w34]	Thu 25 Aug 10:54	Today 9:00	Wed 31 Aug 17:00	Today 9:00	Wed 31 Aug 17:00	Sat 4 Mar 2017	AV	
P06-T25	Prepare Manual D4 Product Development	Wed 28 Sep 9:00 [w39]		Wed 28 Sep 9:00	Tue 11 Oct 17:00	Wed 28 Sep 9:00	Tue 11 Oct 17:00	Sat 4 Mar 2017	AV	
P06-T4	Workshop with Marketing D4 Product Development	Thu 1 Sep 9:00 [w35]		Thu 1 Sep 9:00	Fri 2 Sep 17:00	Thu 1 Sep 9:00	Fri 2 Sep 17:00	Sat 4 Mar 2017	AV	
P06-T5	Design Stream 1 D4 Product Development	Mon 5 Sep 9:00 [w36]		Mon 5 Sep 9:00	Mon 12 Sep 17:00	Mon 5 Sep 9:00	Mon 12 Sep 17:00	Sat 4 Mar 2017	AV	